

**CITY OF ARCATA  
PLANNING COMMISSION REGULAR MEETING MINUTES**

Approved on January 8, 2013 as submitted. Motion by Tangney; Second by Giannini. Vote 3-0 with Flint abstaining.

**COUNCIL CHAMBER  
736 F Street, Arcata, CA 95521**

**December 11, 2012  
Tuesday, 7:00 p.m.**

A complete record of this meeting can be viewed by visiting the City's Website ([www.cityofarcata.org](http://www.cityofarcata.org)) and clicking on "Watch Live Meetings" to access the Planning Commission Archives to view the Granicus Telecast. Approved minutes are found on the Commission/Committee website.

- I. ROLL CALL.** Commissioners Present: Julie Vaissade-Elcock (Acting Chair), Chuck Giannini, Paul Hagen, and Daniel Tangney. Commissioners Absent: Robert Flint and Judith Mayer. Staff Present: David Loya, Joe Mateer, and Morgan Kessler.
- II. ORAL COMMUNICATIONS.** NONE
- III. APPROVAL OF MINUTES.** NONE
- IV. PUBLIC HEARINGS.** Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing. **NO EX PARTE DISCLOSURES MADE BY PLANNING COMMISSIONERS.**

- A. Consideration of Urban Services Boundary Modification and Emergency Sewer Connection Outside the City of Arcata Boundary, File Number 067-009-ESC.** Consider a resolution to recommend the City Council take action on a request for emergency sewer connection to the former Jacoby Creek School property because of a failed onsite sewage disposal system. An Urban Services Boundary (USB) modification is required to include the subject property within the USB. Project located north of the Old Arcata Road and Jacoby Creek Road intersection. Subject property is located in the Humboldt County jurisdictional boundary and will require annexation proceedings if the emergency sewer connection is granted by the Humboldt County Local Agency Formation Commission.

ON A MOTION BY HAGEN, SECOND BY TANGNEY AND A 4-0 VOICE VOTE THE COMMISSION DETERMINED AN EMERGENCY EXISTED AND ADOPTED RESOLUTION PC-12-07 AS REVISED BY THE COMMISSION.

- V. BUSINESS ITEMS.** NONE

- VI. CORRESPONDENCE / COMMUNICATIONS.**

- A. PLANNING COMMISSION – COMMISSIONER TANGNEY ASKED STAFF ABOUT:**

1. THE USE OF PROPERTY FOR VEHICLE RENTALS AT GAS STATION ON ALLIANCE AND SPEAR AVE. STAFF INDICATED THEY WERE UNAWARE OF THE PROPERTY BEING USED AS A VEHICLE RENTAL BUSINESS OTHER THAN BOOKKEEPING.
2. THE USE OF BANNERS AS BUSINESS SIGNS. STAFF INFORMED THE COMMISSION THE USE OF BANNERS IS TYPICALLY ONLY FOR TEMPORARY USE THAT IS LESS THAN 30 DAYS. STAFF INDICATED THERE ARE MANY UNPERMITTED SIGNS/BANNERS WITHIN THE CITY. STAFF INITIATES CODE ENFORCEMENT ON EMINENT PUBLIC SAFETY ISSUES AND WITH CITIZEN COMPLAINTS.

- B. STAFF – STAFF INFORMED THE COMMISSION:**

1. BOYD ROAD AND SHIRLEY BOULEVARD ANNEXATIONS WILL BE BEFORE THE PLANNING COMMISSION IN JANUARY, 2013.
2. PLANNING COMMISSION ANNUAL REPORT TO CITY COUNCIL IS DUE SOON.

3. THE CITY COUNCIL IS WORKING WITH THE HISTORIC LANDMARKS COMMITTEE ON THE INTERPRETATION AND IMPLEMENTATION OF THE LAND USE CODES TERM - "50 YEARS OF PERIOD OF SIGNIFICANCE".
4. SAMOA AREA SPECIFIC PLAN IS UNDER CONTRACT WITH PRIVATE CONSULTANTS THAT ARE CURRENTLY WORKING ON EXISTING CONDITIONS AND DESIGN GUIDELINES.

**VII. UPCOMING AGENDA ITEMS.**

- A. January 8, 2013
- B. January 22, 2013

**IX. ADJOURNMENT. 9:22 P.M.**

2012 Meetings	Jan 10	Jan 24	Feb 14	Feb 28	Mar 13	Mar 27	Apr 10	Apr 24	May 8	May 22	Jun 12	Jun 26	Jul 10	Jul 24	Aug 14	Aug 28	Sep 11	Sep 25	Oct 9	Oct 23	Nov 13	Nov 27	Dec 11	Dec 25
Larry Blake	X	X	*	*	X	X	X	X	*	*	*	X	X	Resigned										
Robert Flint	X	X	*	*	X	X	X	X	*	*	*	X	O	X	X	X	*	X	*	*	*	*	O	
Chuck Giannini	O	O	*	*	X	X	X	X	*	*	*	X	X	X	X	O	*	X	*	*	*	*	X	
Paul Hagen	X	X	*	*	X	X	O	X	*	*	*	X	X	X	X	X	*	X	*	*	*	*	X	
Judith Mayer	X	X	*	*	X	X	X	X	*	*	*	X	X	O	O	X	*	O	*	*	*	*	O	
Daniel Tangney	X	X	*	*	X	X	X	X	*	*	*	X	O	X	X	X	*	X	*	*	*	*	X	
Julie Vaissade-Elcock	X	X	*	*	X	X	X	X	*	*	*	X	X	X	X	X	*	X	*	*	*	*	X	

Arcata Municipal Code Section 2204.B Commissions. If any member of a commission is absent for four regularly scheduled meetings in a calendar year, the secretary to the commission shall certify that fact to the Council and the Council shall thereafter declare the position on the commission to be vacant.

Note: Chair Flint; Vice Chair Vaissade-Elcock. Staff Liaison: David Loya  
 X = present; O = absent; \*= no meeting; S= special meeting (not considered regular attendance)

Attest:

  
**David Loya, Community Development Deputy Director**

APPROVED