

CITY OF ARCATA
HISTORIC LANDMARKS COMMITTEE
Meeting Minutes

Arcata City Council Chambers
736 F Street, Arcata

November 19, 2015
Thursday, 4:00 p.m.

- I. **ROLL CALL** – Chair: Don Tuttle, Vice Chair: Bob Felter, Members: Jill Macdonald and Bill Rich. New member Christiana Gomez-Frye was welcomed.
- II. **APPROVAL OF MINUTES** – Approval of the October 15, 2015, draft minutes. *On a motion by Rich and a second by Felter, the October 15th minutes were unanimously approved. (Vote: Yes-4, No-0, Abstain-1)*
- III. **ORAL COMMUNICATIONS** – This time is provided for people to address the Committee or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Committee may respond to statements. Any request that requires Committee action will be set by the Committee for a future agenda or referred to staff. *None.*
- IV. **ANNOUNCEMENTS AND DISTRIBUTION OF LITERATURE** – *Felter updated the group on his meeting with Marvin Trump (see Item VII.A. below)*
- V. **OLD BUSINESS**
 - A. Interpretive Signage for Rail with Trail – *the Committee discussed some ideas for 2 or 3 interpretive signs focusing on: 1) rail history in the area, 2) the timber/lumber history with specific focus on the Preston Ranch/Foster Ave/Twin Parks property through which the trail passes, and 3) Wiyot history. It was agreed to leave the Native American interpretation to the Tribes. Members Rich and Felter will review recent studies on Twin Parks and engage the Timber Heritage Association, respectively, for more information that might be useful.*

VI. NEW BUSINESS - None

VII. COMMITTEE / STAFF COMMUNICATIONS

- A. Member Communications – update from Felter on meeting with Marvin Trump.
 - 1. *Member Felter met with Mr. Trump and prepared a brief synopsis of his life and career which he read to the Committee. He will follow up with some photos of Trump's local buildings and prepare an article for submittal to the Humboldt Historian magazine. The Committee will continue to brainstorm honorarium ideas;*
 - 2. *Felter brought up the disposition of the Dept of Fish & Wildlife barns along Samoa Blvd (outside City limits); and*
 - 3. *Rich commented on the surveying going on at the Preston Ranch relating to CEQA review for current housing project.*
- B. Staff Communications – None.

VIII. UPCOMING MEETINGS

- A. December 17, 2015, regular HLC Meeting, 4:00 PM

IX. FUTURE AGENDA ITEMS - The purpose of this item is for Staff and the Commission to request and prioritize items to be placed on future agendas. No deliberation of the items will be conducted, nor will any action take place, other than whether a specific item will be included on a future agenda.

- A. Further update on Marvin Trump's honorarium

- B. Report on interpretive signage progress
- C. Design Guidelines for Modern Subdivisions

X. **ADJOURNMENT** – by order of the Chair, the meeting was adjourned at 4:47 pm.

XI. ATTENDANCE FOR HLC MEETINGS.

2015	Jan 15	Feb 19	Feb 26 SS w/	Mar 19	Apr 16	May 21	Jun 18	Jul 16	Aug 20	Sep 17	Oct 15	Nov 19	Dec 17
Bill Rich	O	X	X	Cancelled	O	X	X	X	X	X	X	X	Cancelled
Don Tuttle	X	X	X		X	X	X	X	X	X	X	X	
Bob Felter	O	X	X		O	X	X	X	X	X	X	X	
Susan McPherson	X	X	X		X	X	O	X					
Jill Macdonald	X	O	X		X	O	X	O	X	O	O	X	
Christiana Gomez-Frye													

As of 10/16/14, CH = DT; V-CH = BF. Staff Liaison: AH. **X = present; O = absent; S = special meeting (not considered regular attendance).** Per Section 2204.C of the Arcata Municipal Code, “If any member of a committee is absent for four regularly scheduled meetings in a calendar year, the secretary to the committee shall certify that fact to the Council, and the Council shall thereafter declare the position on the committee to be vacant.”

Alyson Hunter, Staff Liaison, Alyson Hunter, Senior Planner